

Guidelines for Rewarding the Participation in English Proficiency Tests by Teachers, Staff, and Students in the College of Engineering of National Chung Hsing University

The second EMI Implementation Committee Meeting in the academic year 2021 approved the following.

The second EMI Implementation Committee Meeting in the academic year 2022 approved the following.

The fourth EMI Implementation Committee Meeting in the academic year 2023 approved the following.

The first EMI Implementation Committee Meeting in the academic year 2024 approved the following.

The third EMI Implementation Committee Meeting in the academic year 2024 approved the following.

- I. The College of Engineering (hereinafter as the College) of National Chung Hsing University (hereinafter as the University), to enhance the English proficiency of the College's faculty and staff and to improve the passing rate of the English Proficiency Test, hereby establishes the "Guidelines for Reward the Participation in English Proficiency Test by Teachers and Staff of the College of Engineering, National Chung Hsing University" (hereinafter as the Guidelines).
- II. The rewards are intended for the faculty/staff/students during their employment or enrollment (for new students, the start of August 1st of their admission year) who have participated in English proficiency tests specified in the Guidelines (see 【Appendix 1】 for the Ministry of Education's list of the nine accepted English proficiency tests and their CEFR equivalents). Faculty and students who comply with the qualification may apply for the reward level corresponding to their test results during their service or study in the college.
- III. Reward Criteria
 - (I) Those who pass an English proficiency test equivalent to **CEFR B2 level** (in Listening, Reading, Speaking, or Writing (see 【Appendix 1】) may apply for the corresponding reward based on the passed skill(s).
 - (II) Those who pass an English proficiency test equivalent to **CEFR C1 level** (in Listening, Reading, Speaking, or Writing (see 【Appendix 1】) may apply for the corresponding reward based on the passed skill(s).

Unit: NTD

Passed Skill(s) CEFR Level	Listening	Reading	Speaking	Writing
CEFR B2	1,000	1,000	1,500	1,500
CEFR C1	2,200	2,200	3,300	3,300

Each applicant can apply for each of the aforementioned rewards for once only. The level of the current application must not be lower than the one in the previous application, and the time of test in the current application must be later than the one in the previous application. Application from foreign faculty and students is limited to those whose official language for their nationalities is non-English language.

IV. Method of Application

The College has four periods during the academic year when applications for awards are processed and awarded. The application deadlines are March 20, June 20, September 20, and December 20. Please submit the following documents to the College for those eligible for the rewards. The certification date of the English test results must be within two years from the date of the application to qualify for application.

- (I) Reward Application Form (see 【Appendix 2】 for the Faculty Version and 【Appendix 3】 for the Student Version of the National Chung Hsing University College of Engineering English Proficiency Test Reward Application Form)
- (II) The Original and a photocopy of your faculty/staff ID or your student ID (the original will be returned after verification, a photocopy will be retained)
- (III) The Original and a photocopy of your test score certificate (the original will be returned after verification, photocopy will be retained)
- (IV) A Photocopy of the applicant's bank account passbook cover

V. The College will not grant rewards under the following circumstances:

- (I) The English proficiency test has already received subsidies or rewards from other English certification programs at the University.
- (II) The test score has exceeded two years from the announcement date.

VI. The expenses required for the Guidelines will be funded by the Ministry of Education's BEST Program or other related program.

VII. The Guidelines will be implemented upon approval by the EMI Implementation Committee Meeting and subsequent ratification by the President, and the same applies to any revisions.

For any discrepancies, the Chinese version shall prevail.

【Appendix 1】 Comparison Table between the Nine English Tests Recognized by the Ministry of Education and the National Examination and the CEFR.

CEFR ¹	BESTEP ²				GEPT ³ (the following scale is based on passing the 4 English skills)	FLPT ⁴				FCE ⁵	IELTS ⁶	TOEIC ⁷				TOEFL iBT ⁸					Linguaskill Business/ Linguaskill General ⁹			
	Listening	Reading	Speaking	Writing		Listening	Reading	Speaking	Writing			Listening	Reading	Speaking	Writing	Listening	Reading	Speaking	Writing	Total	Listening	Reading	Speaking	Writing
C1 (inclusive and above)	130	130	330	330	Advanced	240	240	S-3	A	180	7	490	455	180	180	22	24	25	24	95	---			
B2	100	100	280	280	High-Intermediate	195	195	S-2+	B	160	5.5	400	385	160	150	17	18	20	17	72	160			
B1	70	70	230	230	Intermediate	150	150	S-2	C	140	4	275	275	120	120	9	4	16	13	42	140			
A2	40	40	150	150	Elementary	105	105	S-1+	D	—	—	110	115	90	70	—	—	10	7	—	120			
A1	30	30	120	120	—	—	—	—	—	—	—	60	60	50	30	—	—	—	—	—	100			

Resources:

1. CEFR: <https://www.coe.int/en/web/common-european-framework-reference-languages/>
2. BESTEP: <https://bestep.tw/>
3. GEPT: <https://www.lttc.ntu.edu.tw/tw/testing>
4. FLPT: <https://www.lttc.ntu.edu.tw/tw/testing>
5. Cambridge English: <https://www.cambridgeenglish.org/exams-and-tests/cambridge-english-scale/>
6. IELTS: <https://ielts.org/organisations/ielts-for-organisations/compare-ielts/ielts-and-the-cefr>
7. TOEIC: <https://www.ets.org/pdfs/toeic/toeic-mapping-cefr-reference.pdf>
8. TOEFL iBT: <https://www.ets.org/toefl/score-users/ibt/compare-scores.html#accordion-1e9bee5a64-item-26098d20a4>
9. Linguaskill Business/ Linguaskill General: <https://www.cambridgeenglish.org/exams-and-tests/cefr/>

【Appendix 2】

College of Engineering, National Chung Hsing University
Application Form for the Reward of English Proficiency Test
(Faculty Ver.)

Date of Application : Year Month Day					
Name		National Identity No.		E-mail	
Address				Phone Number	
There is no need to fill in the certificate number if you only have the transcript °					
Name of Test			Certificate No. (Optional)		
Test Scores	Listening: Reading: Speaking: Writing:	Grade: Grade: Grade: Grade:	Certificate or transcript Acquisition date	Year Month Day	
Have you received similar subsidies from our school?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bank Account Branch Name : _____ Account Name : _____ Account No. : _____			
<p>※Attached documents (Please make sure you have the relevant documents ready; late documents will not be accepted)</p> <p><input type="checkbox"/>Original and photocopy of faculty/staff documents (original to be returned after verification, photocopy to be retained)</p> <p><input type="checkbox"/>Original and photocopy of examination score certificate (the original will be returned after verification, and the photocopy will be retained)</p> <p><input type="checkbox"/>Copy of the cover of the applicant's bank deposit book</p> <p>If the name on the test score certificate is in English, a document (such as a passport) sufficient to prove the English name should be attached for verification.</p>					
<p>I will bear legal liability if the original certificate or transcript of the English proficiency test I provide is false. I certify that I have not applied for other rewards from the University with the same certificate/transcript.</p> <p style="text-align: right;">Applicant' s Signature : _____</p>					
Attach copy of the front of faculty ID card			Attach copy of the back of faculty ID card		

Attach the copy of the applicant's bank passbook cover.

Attach the copy of the applicant's transcript.

Review by the College of Engineering

Review
Result

- ☐ Eligible for the reward
☐ Not eligible for the reward because: _____

Total Amount
of Reward

NTD____
(Listening:\$ /Reading:\$ /Speaking:\$ Writing:\$)

Administrator
Stamp

Approval by the Unit
Supervisor

【Appendix 3】

College of Engineering, National Chung Hsing University
Application Form for the Reward of English Proficiency Test
(Student Ver.)

Date of Application : Year Month Day					
Name		Department		Grade	
National Identity No.		Student ID.		E-mail	
Academic system	<input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> Doctoral				
Address				Phone Number	
There is no need to fill in the certificate number if you only have the transcript °					
Name of Test			Certificate No. (Optional)		
Test Scores	Listening: Grade: Reading: Grade: Speaking: Grade: Writing: Grade:		Certificate or transcript Acquisition date	Year	Month Day
Reflection on Test Preparation (The combined word count of the three sections must not be less than 500 words. This content will be anonymized and used for promotional purposes related to the bilingual program of the College of Engineering.)	Preparation Plan (Briefly describe your preparation process, including daily study hours and learning resources used.)				
	Reflection and Insights (Which techniques or resources were the most helpful? What challenges did you encounter during the process?)				
	Future Goals (What abilities do you hope to enhance in the future, and how do you plan to incorporate them into your daily learning routine?)				

Have you received similar subsidies from our school?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bank Account Branch Name : _____ Account Name : _____ Account No. : _____
<p>※ Attached documents (Please make sure you have the relevant documents ready; late documents will not be accepted)</p> <p><input type="checkbox"/> Original and photocopy of student documents (original to be returned after verification, photocopy to be retained)</p> <p><input type="checkbox"/> Original and photocopy of examination score certificate (the original will be returned after verification, and the photocopy will be retained)</p> <p><input type="checkbox"/> Copy of the cover of the applicant's bank deposit book</p> <p>If the name on the test score certificate is in English, a document (such as a passport) sufficient to prove the English name should be attached for verification.</p>		
<p>I will bear legal liability if the original certificate or transcript of the English proficiency test I provide is false. I certify that I have not applied for other rewards from the University with the same certificate/transcript.dd</p> <p style="text-align: right;">Applicant' s Signature : _____</p>		
Attach copy of the front of student ID card	Attach copy of the back of student ID card	
Attach the copy of the applicant's bank passbook cover		

Attach the copy of the applicant's transcript.

Review by the College of Engineering			
Review Result	<input type="checkbox"/> Eligible for the reward <input type="checkbox"/> Not eligible for the reward because:_____		
Total Amount of Reward	NTD____ (Listening:\$ /Reading:\$ /Speaking:\$ Writing:\$)		
Administrator Stamp		Approval by the Unit Supervisor	