Flow Chart of Review of Faculty Promotion (Change in Appointment) for College of Engineering (July 24, 2008)

Teachers applying for promotion

Submit works for the application for promotion

(Deadline for application)
To be promoted on Aug. 1: by Feb. 15 of the current year.
To be promoted on Feb. 1: by Aug. 15 of the previous year.

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Departmental / graduate institute faculty evaluation committee

1. Review the compliance of the submitted works.
2. Recommend at least 10 to 12 external scholars & experts as reviewers.

(Scheduled work time:)
To be promoted on Aug. 1: Feb. 15 to Mar. 1 of the current year.
To be promoted on Feb. 1: Aug. 15 to Sep. 1 of the previous year.
(Documents for external review to be sent to the College by:)
To be promoted on Aug. 1: By March 10 of the current year.
To be promoted on Feb. 1: By Sep. 10 of the previous year.

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President; Dean

1. Select external reviewers from the recommended list.
2. Documents sent in confidential for external review (by the College).

(Scheduled work time:)
To be promoted on Aug. 1: Mar. 10 to Apr. 25 of the current year
Notify the department / graduate institute of the review results by Apr. 30 of the current year
To be promoted on Feb. 1: Sep. 10 to Oct. 25 of the previous year
Notify the department / graduate institute of the review results by Oct. 31 of the previous year

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Departmental / graduate institute faculty evaluation committee

Evaluate whether the applicants should be recommended to the collegiate faculty evaluation committee based on the results of external review and teaching and service performance.

(Scheduled work time:)
To be promoted on Aug. 1: May 1 to 10 of the current year
To be promoted on Feb. 1: Nov. 1 to 10 of the previous year

(Those with a score of 70 or above are recommended to the College)
To be promoted on Aug. 1: recommended to the College by May 11 of the current year
To be promoted on Feb. 1: recommended to the College by Nov. 11 of the previous year

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Collegiate faculty evaluation committee

Evaluate whether the applicants recommended by the department / graduate institute should be recommended to the university faculty evaluation committee based on the teaching, service, and research performance.

(Scheduled work time:)
To be promoted on Feb. 1: recommended to the College by Nov. 11 of the previous year
To be promoted on Feb. 1: Nov. 11 to 25 of the previous year

(Those with a score of 70 or above are recommended to the University)
To be promoted on Aug. 1: By the end of May of the current year
To be promoted on Feb. 1: By the end of Nov. of the previous year

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University faculty evaluation committee

Evaluate whether the applicants should be promoted based on the results of external review, the reasons of recommendation by the department / graduate institute, and teaching and service performance.