

Guidelines for Selection and Dismissal of the Dean of the College of Engineering of National Chung Hsing University

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98 Amended and passed by the college affair meeting on February 27, 2009 (Article 4)

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99 Amended and passed by the interim college affair meeting on December 22, 2010 (Article 4)

100 Amended and passed by the college affair meeting on March 30, 2011 (Article 4)

101 Amended and passed by the college affair meeting on September 4, 2012 (Articles 3 and 4)

102 Amended and passed by the college affair meeting on September 4, 2013 (Article 4)

103 Amended and passed by the college affair meeting on October 3, 2014 (Article 4)

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Article 1 The Guidelines are stipulated in accordance with the Regulations of Selection, Continuing Contract, and Dismissal of the Dean of National Chung Hsing University.

Article 2 The former Dean shall request the President to set up a selection committee (hereinafter referred to as the Selection Committee) four months prior to his or her expiration of the term of dean; or the Dean or the acting dean shall request the President to set up Selection Committee within one month of the absence of the Dean. The Selection Committee is responsible for the selection of candidates.

Article 3 Setup and responsibilities of the Selection Committee:

I. The Selection Committee shall consist of eleven members appointed by the President. It shall be set up by the following means:

i. Each department and graduate institute shall recommend teacher representatives: an independent institute shall recommend one representative; a department / graduate institute with only one class shall recommend two teachers; the department / graduate institute with two classes shall recommend three teachers. Five representatives and three alternates shall be elected through the college affair meeting. A maximum of five candidates may be selected per ballot. Each department and graduate institute shall only have one representative being elected to the Selection Committee.

ii. Each department and institute shall recommend one to two distinguished academics outside the College of Engineering. Five representatives and three alternates shall be elected through the college affair meeting. A maximum of five candidates may be selected per ballot.

iii. The President shall appoint one member in the Selection Committee.

In the event of the member vacancies after Terms i and ii conducted, alternates shall fill up the vacancies by the number of votes obtained.

II. The first meeting of the Selection Committee shall be convened by the President, and the Committee shall elect a chairperson to preside over the Selection Committee and conduct relevant matters.

III. Duties of the Selection Committee: In accordance with Article I of the Regulations of Selection, Continuing Contract, and Dismissal of the Dean of National Chung Hsing University, the Committee respects the faculty's opinions to formulate regulations of selection, publicize and accept registrations, recommend and evaluate the quality of each candidate, conduct relevant matters, and recommend nominees to the University.

IV. If the member of the Selection Committee is a candidate for the dean, he or she shall resign from the Selection Committee. The principle of disqualification of a member applies to

whom is unable to participate in the selection process for any reason, or whom are related to a candidate (including spouse, relative within the third-degree relationship, relatives by marriage, or who have had such a relationship), or whom have a teacher-student relationship with a candidate in terms of thesis guidance. Members shall take the initiative to resign or be dismissed after confirmation and resolution by the Selection Committee. Any vacancy of the member shall be filled up by alternate members in accordance with Term i and ii of Article III in the Guidelines.

V. All members of the Selection Committee are obligated to keep the selection process of the new dean and all the information confidential.

VI. The Selection Committee shall be dissolved automatically upon the approval and appointment of the new Dean by the President.

Article 4 Eligibility of candidates for the Dean:

I. Have the Academic Teaching Rank Accreditation Certificate.

II. Have academic achievements, administrative skills, enthusiasm for service, and noble character.

III. Meet one of the following requirements: (1) published three or more papers as the first author or corresponding author on the international journals listed in JCR (papers including patent invention, breeding new varieties, technology transfer, and other results); (2) directed a research project of the National Science and Technology Council for three or more years for the past five years; (3) received a university award for outstanding performance of teaching or service for the past five years.

IV. The qualified applicants who meet the aforementioned requirements shall obtain one-third or more of the votes of the full-time lecturers and higher ranks (project lecturers, lecturers who take on-the-job training, lecturers who are on leave or seconded on/off campus, are included) through a secret ballot in the College of Engineering, and become eligible candidates for the dean hence.

The aforementioned works shall all comply with the requirements in the University's Regulations Governing the Review Criteria for Faculty Promotion and Submission of Works for Appointment and Promotion. Candidates for the Dean must not have been disciplined by the Faculty Evaluation Committee for violating academic ethics.

Article 5 The schedule and the means of candidate selection and the way for the President to select a successor of the Dean shall be determined by the Selection Committee at the first meeting.

Article 6 The Selection Committee shall perform its duties in a spirit of impartiality and independence and recommend one to three candidates, in the order of their surname stroke, to the President along with their personal details and the written comments by the Selection Committee. The candidates shall be recommended to the President for selection and appointment two months prior to the expiration of term of the former Dean. If the Selection Committee recommends only one candidate but the candidate is disapproved by the President, the President may request the College of Engineering to set up another Selection Committee to undertake the selection or conduct matters in accordance with other relevant regulations of NCHU.

Article 7 If any difficulties happen in the selection of candidates for the Dean, the President may appoint a suitable person directly.

Article 8 The term of office of the Dean is three years with inauguration on August 1 or February 1. The Dean may be re-elected for one consecutive term. In the event of exceptional circumstances during the term of the Dean, the President may require the subordinate unit to execute discipline, or a recall case may be initiated after one-half or more representatives of the college conference cosign for the recall. The President shall convene a college conference, and if two-thirds or more representatives of the conference consent to the recall, the President shall dismiss the Dean and set up another Selection Committee to select a new Dean in accordance with the Guidelines.

Article 9 In the event of the incomplete Guidelines, please refer to the relevant decrees and regulations.

Article 10 The guidelines were passed by the college affair meeting and approved by the President for implementation. Any amendments shall follow the same process.