

# Evaluation Criteria for Promotion and Re-appointment for Teachers in the College of Engineering in National Chung Hsing University

Revised and approved by the Management Meeting of the College on 22 October 1996

Revised and approved by the Management Meeting of the College on 26 October 1998

Revised and approved by the Management Meeting of the College on 16 November 1999

Revised and approved by the 2nd Provisional Management Meeting of the College on 15 May 2002

Revised and approved by the Management Meeting of the College on 3 October 2014 (Article 2)

Article 1: The "Evaluation Criteria for Promotion and Re-appointment for Teachers in the College of Engineering in National Chung Hsing University" has been established in accordance with the provisions of Article 10 of the "Regulations on Evaluation of Promotion and Re-appointment for Teachers in the College of Engineering in National Chung Hsing University".

Article 2: The College's Teacher Evaluation Committee (hereinafter referred to as the Committee) will evaluate the marks in accordance with the following criteria.

(I) The maximum rating for teaching is 30 points for professors, associate professors, assistant professors, and lecturers, and the marking scheme is as follows:

For Professors, Associate Professors and Assistant Professors, the following three items are to assess respectively: "contribution to the courses and teaching and participation in the core curriculum of the institution", "teaching materials" and "lesson plans, teaching evaluation, and improvement measures"(teaching process and reflection). The full marks for "contribution to the contribution to the courses and teaching and participation in the core curriculum of the institution" are 10 points, for "teaching materials" are 10 points, and for "lesson plans, teaching evaluation, and improvement measures"(Teaching Process and Reflection) are 10 points. Lecturers are graded based on assisted teaching and student feedback, with 20 marks for assisted teaching and 10 marks for student feedback. The above scores are determined and revised by the College's Teacher Evaluation Committee based on the scores given by the Department's Teacher Evaluation Committee.

(II) The maximum mark for academic work is 50 marks for professors and 45 marks for associate professors, assistant professors, and lecturers. The grading is as follows:

A. Research publications will be evaluated on the basis of content and standard, creativity and contribution, as determined by the College's Teacher Evaluation Committee in accordance with the external reviewers. The full marks for professors are 45, while associate professors, assistant professors, and lecturers are 40.

B. The full mark for presentation and response is 5, while the College's Teacher Evaluation Committee will decide it based on the presentation of the thesis.

(III) The maximum marks for service and cooperation are 20 marks for professors and 25 marks for associate professors, assistant professors, and lecturers. The grading is as follows:

- A. There are four categories of assessment, seniority, service involvement, student counseling, and collaboration. For promotion to Professor, the total number of points for each item is five. For promotion to Associate Professor and Lecturer, each of the three categories of seniority, student counseling and collaboration is worth five points, while service involvement is ten points.
- B. The total number of points for seniority is five, plus one point for each additional year up to a maximum of five points, as determined by the Office of Human Resources. The scores for service participation, student counseling, and cooperation are determined and revised by the Committee in accordance with the Department's Teacher Evaluation Committee.

Article 3: The marking scheme for each item and the marking authority of the Department/College's Teacher Evaluation Committee are also detailed in the "College's Teacher Promotion Assessment Form".

Article 4: The Regulations shall be implemented after the Management Meeting of the College has approved them and then will be submitted to the University for approval. The same shall apply for amendments.